



FORM-C

# NTPC LTD. EMPLOYEES PROVIDENT FUND TRUST

(APPLICATION FOR FULL & FINAL SETTLEMEN/WITHDRAWAL OF PROVIDENT FUND )

1. Name of Employee : Shri/Smt./Km .....
2. Father's/Husband's Name (for married female): .....
3. Employee No. : .....
4. Last designation & place of posting : .....
5. Date of Birth : .....
6. Date of Joining NTPC : .....
7. Date of Separation : .....
8. Reason of Separation : .....
9. Date of Membership of EPF in NTPC : .....
10. PF Account No. in NTPC : .....
11. Details of previous membership of EPF & EPS-95
  - i. Date of start of EPS membership & EPF Account No.: ....., .....
  - (In case you were a member of EPF in any other organization prior to joining NTPC) \*
  - ii. Whether you were member of EPS-95 prior to joining NTPC: Yes/No
  - iii. If, yes, whether Form-11 has been submitted at the time of joining NTPC: Yes/No
  - iv. Whether deduction of EPS-95 was done in NTPC: Yes/No
12. Are you employed after separation from NTPC in any organization/Govt/etc.#: Yes/No/NA
13. If yes, name of the employer & address : .....
14. PF account number with new employer : .....
- (Please read the declaration at page -2 carefully and sign)
15. EPFO UAN No : .....
16. AADHAR No : .....
17. PAN No. : .....
18. Name of nominee (Where claim is submitted by nominee): .....
19. Mobile No. : .....
20. Email id : .....
21. Address of the applicant : .....
22. Bank Account Number : .....
23. IFSC Code : .....
24. Bank Name & Address : .....

**In case claim is submitted by nominee after the death of member, then details at Sr. No: 16 to 24 must be filled in respect of the nominee, in case of more than one nominee separate form to be filled for each nominee).**

\*- Ensure that you have transferred accumulated PF from your previous PF account to NTPC EPF Trust before applying for withdrawal from NTPC EPF Trust so that your previous service(s) is/are considered for calculating continuous PF membership for the purpose of TDS under Income Tax Act.

#- If you are employed and is a member of EPF, you are not eligible for withdrawal of Provident Fund. You may get your fund transferred to your new PF account. Kindly submit Form-13 for transfer through EPFO online portal or your employer as applicable.

**DECLARATION OF THE EMPLOYEE(NOT APPLICABLE IN CASE CLAIM IS BY NOMINEE):**

- A. I understand that payment of provident fund becomes due and payable only on retirement from service/retirement from service due to total and permanent disablement/ immediately before migration from India for permanent settlement/employment abroad/ termination from service in case of mass or individual retrenchment/Voluntary Retirement from Service/ Transfer to any factory or establishment not covered under EPF & MP Act/discharged from service with retrenchment compensation under the Industrial Dispute Act 1947.
  
- B. I further understand and declare that I am applying for withdrawal of my Provident Fund because I have separated from the service of NTPC Limited on account of resignation from the service prior to reaching the age of superannuation and I declare that I have not been employed in any other Factory / Establishment/Organisation/Company/Department to which the Employees Provident Fund & Miscellaneous Provisions Act 1952 applies for a continuous period of not less than two(2) months immediately preceding the date of my application for final withdrawal of my Provident Fund money from NTPC Ltd. EPF Trust. (The waiting period of two months is not applicable in case of female member resigning from the service for getting married.)  
**(Strike out if this clause is not applicable to you).**
  
- C. I have separated form service due to reason as mentioned at point No - 8 above and full & final withdrawal of PF is in compliance with the applicable rule/declaration as stated in point No A and B above. I shall be solely responsible for any false or wrongful declaration in this regard.
  
- D. I clearly understand that remittance of money shall be made at my sole risk and that the NTPC Ltd. Employees Provident Fund Trust accept no further responsibility for the money, and I agree the receipt issued/confirmation by the Bank authorities regarding successful remittance of money in my specified bank shall be treated as valid discharge for payment.

Name & Signature of the Applicant

Date & Place:

**(CERTIFICATION BY HRUSSC/HUMAN RESOURCES DEPARTMENT)**

---

Certified that the above information is correct as per available records. There are no dues against Shri / Smt./Km..... Emp. No.....

Signature

Name & Designation & Seal

Dated: .....

**(CERTIFICATION BY UNIFED FINANCE EMPLOYEE SERVICES(UFES) CENTRE)**

---

Certified that final payment of salary of Shri/Smt./Km.....

Emp. No..... has been made on ..... and all credits including last deductions of PF have been transferred to PF Trust there are no dues against him/her.

Signature

Name, Designation & Seal

Dated .....